

BOOKING FORM

Spectator Safety Management Program

Email details to sue@suewatson.co.uk
Fax completed booking form to +44 (0)113 335 0399
Post completed booking form to Watson Associates
8 Butts Garth
Leeds
LS14 3DA
UK

To make payment directly please visit the website and pay via paypal or credit card.

Course Number / Area _____

Delegate Name _____

Job Role _____

Date of Birth _____

Email Address _____

Organization Name _____

Division/League _____

Mailing Address _____

Contact Number _____

Cell Number _____

Overnight accommodation required Yes / No
(All delegates will be allocated a single room, and will be responsible for costs)

Do you have any special requirements Yes / No

If yes, please give details _____

Signed _____ Dated _____



sue@suewatson.co.uk

Tel: +44 (0)113 289 3414



SPECTATOR SAFETY MANAGEMENT PROGRAM

The spectator safety management program has been developed to assist venue safety/security/operation managers to develop best practices in safety management. It is designed to review current guidance documentation on venue safety and customer safety awareness through a robust audit trail, and trained competent event staff.

This three-day program is being delivered at locations around the USA to assist venues to reduce training costs. It is also an invaluable tool for those managing events in local communities.

Watson Associates has been working alongside City and Guilds for 20 years to deliver this qualification and has now applied to accredit all its training programs.

City and Guilds are an Internationally recognized awarding body delivering qualifications around the world to all sectors of industry.

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City & Guilds

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What do you need to do to enrol on this program?

- Complete the booking form on the last page of this leaflet.
- You will be sent a confirmation letter and invoice
- Payment is due prior to the commencement of the program
- Complete the skills audit
- Collate all stadium documents you have currently
- Attend the training course
- During the three days a personal time will be set aside to look at the documentation you have and complete a personal action plan
- After the course, complete the operational plan
- Answer the questions and submit them to your assessor

Dates and Venues

March 27th, 28th and 29th – Venue Air Canada Arena, Toronto
 June 5th, 6th and 7th – New York state, venue to be confirmed
 October 16th, 17th and 18th – Florida venue to be confirmed

Costs

The full cost for the program including all materials, certification and refreshments is \$1500. Accommodation can be booked but payment is the responsibility of the delegate

Who should attend this program?

This program is for those involved in safety management at venues of all types. It covers the creation and maintenance of an operation plan and audit trail for events. Time is spent discussing issues that arise from dealing with spectators and participants of large events with case studies and exercises to assist understanding and test knowledge.

What accreditation can I achieve on completion of this program?

Watson Associates has mapped its training program against the CEU requirements and delegates will achieve up to 6 CEUs dependant on whether all projects and requirements have been met.

CEUs are offered as certificates of credit for continuous learning activities. Many professionals require CEUs for professional development and fulfilling associations/ license requirements. Law enforcement, emergency management, fire/hazmat, emergency medical services, and venue management personnel are interested in CEUs.

What is the process for the program?

Participants need to attend a three-day course. There are no exams; candidates complete a project for their venue, which is submitted to their assessor.

There are also a series of questions that need to be answered, and submitted before completion.

Structure of the program

All participants will undertake the following topics:

- Plan for the safety of people attending a spectator event
- Ensure the safety of people attending a spectator event
- Assist the organization to develop and implement policies
- Manage your own resources and professional development
- Develop productive working relationships with colleagues/stakeholders
- Provide information to support decision-making
- Provide learning opportunities for colleagues
- Manage the use of physical resources
- Facilitate meetings

TIMETABLE

DAY 1	DAY 2	DAY 3
11:30am Start	08:30am Start	09:30am Start
Introduction to the course Video and discussion.	Police liaison and the role of the emergency services, discussion	Disaster video and discussion
12:45 - 1:30pm Lunch	10:30 - 10:45am Break	10:30 - 10:45am Break
Roles and responsibilities of the safety management teams	Stewarding plans and risk assessments	Contingency, PA announcements, exercise planning
12:45 - 1:30pm Lunch	12:45 - 1:30pm Lunch	12:45 - 1:30pm Lunch
Introduction to the operation plan	Medical plans and risk assessments	Table top exercise
Planning and venue checking and event risk assessments	Preparing and delivering briefings	Course review and plenary session
Case study on failure to complete adequate check	Monitoring teams and training of safety management teams. Dealing with situations.	
Traffic management planning	Supporters groups and liaison	
5:30pm End	4:30pm End	2:30pm End



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